

Date: December 17, 2025	Time: 4:00 pm	Location: Meeting held via Microsoft Teams and in-person in the Conference Room in the Seneca County Health and Senior Services Building
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Present: Scott King, Kimberly Abate, Mary Jump, Elizabeth Borst, Lynn Porter, Tiffany Folk, Bob Hayssen, Grace Freier, MD, Dale Freier, MD
Absent: Joseph Lorenzetti, MD, Timothy Ryan, MD
Scribe: Tammy Reynolds

Agenda Item	Discussion	Action Items	Owner	Status (open or closed)
Call to Order	Meeting called to order at 4:05 pm by Dr. Dale Freier. Due to the Chair and Vice-Chair being absent, the members present elected Dr. Dale Freier pro tempore for the meeting.			
. Consent Agenda A. Approval of November 19 Mtg. Minutes B. Staff Reports <ul style="list-style-type: none"> Director of Public Health – 12/12/25 Director of Environmental Services – Nov.'25 November Warrant C. Consent Order <ul style="list-style-type: none"> The Lux – regarding drowning incident 	<p>A motion was made by Tiffany Folk to accept the consent agenda and the November meeting minutes with Bob Hayssen seconding the motion. A motion was made by Tiffany Folk to accept the monthly reports and was seconded by Bob Hayssen. All members present voted to accept the consent agenda, the meeting minutes and monthly reports.</p> <p>Consent Order: The Lux – Issued a consent order for failing to notify the health department of a drowning that occurred at the hotel within 24 hours of the incident. Other violations cited were for 1) the monthly operation report for August was not available for review; 2) no float line present; 3) depth markings around the pool were abbreviated, (FT instead of Feet Deep); and 4) failure to submit a full report of the incident within 24 hours. The Lux management agreed to pay the \$500 penalty along with taking corrective actions as requested in the consent order. Lynn Porter made a motion to accept the consent order with Tiffany Folk seconding it. All members present voted to accept the decision.</p>	<p>A. & B. Approve Minutes and Accept Reports</p> <p>C. Accept, Modify or Reject Consent Order</p>	Board	Closed

D. Policy & Procedure Manual Updates <ul style="list-style-type: none"> • Tuberculosis Control • Immunizations • Lead Poisoning Program 	Scott presented three updated policy and procedure manuals for the board to review and approve. Grace Freier made a motion to accept the manuals with Tiffany Folk seconding the motion. All members present voted to accept the decision.	D. Accept, Modify or Reject Updated Manuals		
Seasonal Respiratory Virus Update	Liz reported that flu has been declared prevalent in NYS as of December 1st. Currently there are 15 reported cases in Seneca County with 11 cases in November. She stated that the dominant strain is flu A (H3 Subclade K). She reported that there were 14 reported cases of Covid in November with 10 in October and 32 in September.	Information	Liz	Closed

<p>Departmental Issues</p> <p>A. <u>Staffing</u></p> <ul style="list-style-type: none"> SLP, PT for Early Intervention <p>B. Hiring Freeze</p> <p>C. Board of Supervisors Resolutions</p> <ul style="list-style-type: none"> No resolutions for December committees <p>D. CYSCHCN Grant</p> <ul style="list-style-type: none"> Award letter received, plus bonus funding 	<p>We currently do not have any candidates for the speech-language pathologist and a physical therapist for our Early Intervention Program.</p> <p>The BOS implemented a 90-day hiring freeze during their December 9th meeting.</p> <p>Scott stated that he has no resolutions going before the BOS for the December committees.</p> <p>Scott stated that we received an award letter for the CYSCHCN grant for a 5-year cycle. This award also included some bonus funding.</p>	<p>Information</p>	<p>Scott</p>	<p>Open</p>
<p>Amish School Immunization Audits & Communication</p>	<p>Scott stated that Kari Jensen brought it to his attention that NYSDOH had sent out a letter to schools across the state letting them know they would be auditing their vaccination records (this includes the Amish schools). The letter requested that vaccination information be delivered electronically. Kari made Scott aware that the Amish community does not have the ability or access to be able to comply with this requirement. Scott elevated this concern to NYSACHO who facilitated a meeting with NYSDOH, DOVE (Division of Vaccine Excellence). During this meeting, DOVE committed to drafting a new letter to tailor to the needs of all communities in the state. It was also suggested that a state working group be assembled to help develop educational material that would assist counties in communicating with the Amish communities.</p>	<p>Discussion/ Information</p>	<p>Scott</p>	<p>Closed</p>
<p>Agenda items submitted by Board Members</p>	<p>Dr. Grace Freier made a motion to adjourn the meeting with Tiffany Folk seconding the motion.</p>	<p>Information</p>	<p>Board</p>	<p>Closed</p>

Seneca County Public Health

Board of Health

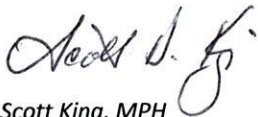
Meeting Minutes

Meeting Adjourned at 5:04 PM

**Next Meeting will be held January 21, 2026
4:00 PM**

Seneca County Health Department Conference Room

Written by,
Tammy Reynolds, Staff Resource Assistant
Reviewed by,



Scott King, MPH
Public Health Director

Public Health/BoardofHealth/2025/Minutes