

Date: September 17, 2025	Time: 4:00 pm	Location: Meeting held via Microsoft Teams and in-person in the Conference Room in the Seneca County Health and Senior Services Building
------------------------------------	-------------------------	--

Present: Scott King, Kimberly Abate, Tiffany Folk, Lynn Porter, Timothy Ryan, MD, Joseph Lorenzetti, MD, Grace Freier, MD,

Absent: Bob Hayysen, Dale Freier, MD, Mary Jump, Elizabeth Borst

Scribe: Tammy Reynolds

Agenda Item	Discussion	Action Items	Owner	Status (open or closed)
Call to Order	Meeting called to order at 4:00 pm by Dr. Timothy Ryan.			
Consent Agenda A. Approval of July 16 Mtg. Minutes B. Staff Reports - Director of Public Health - Director of Environmental Services - PH Educators - Monthly Warrant of Expenses	The September Public Health, Environmental Health and PH Educators reports, along with the monthly warrant of expenses, were sent to members prior to the meeting. A motion was made to accept the consent agenda, the July meeting minutes and the monthly reports by Tiffany Folk and was seconded by Joseph Lorenzetti, MD. All members present voted to accept the consent agenda and meeting minutes. Scott made the Board aware that we were notified by the NYSDOH of a positive case of West Nile Virus in a horse in Seneca County. The owner of the horse indicated that he had another horse die just previous to this horse testing positive. He did not have the first horse tested as he assumed it had passed from something else. Scott stated that he has instructed our Public Health Educators to issue a press release encouraging residents to take precautions when outdoors to try to avoid mosquito bites.	A. & B. Information/ Accept Reports	Board	Closed

Departmental Issues A. Staffing • PH Corps Fellows • SLP, PT for Early Intervention B. Board of Supervisors Resolutions • None proposed for September C. Budget Updates • PHEP Grant awarded • Potential good news re: CHSC D. LHCSA License E. SHIN-NY Waiver F. Switch to MS Teams (vs. Webex)	Nick Blowers remains with our department through the PH Corps Fellows program. We continue to recruit for a speech-language pathologist and a physical therapist. These positions are currently listed on Indeed as well as the county website. We are planning to boost the ads on various other media platforms to help generate some potential candidates. Scott stated that he does not have any proposed resolutions to go to the BOS for September. He may be bringing a resolution in October or November for some modest updates to the EH fee schedule. Another resolution he will be bringing to the BOS will be the reappointment of Dr. Dale Freier to continue to serve on the Board of Health. Scott reported that we were awarded the PHEP grant. He also informed the BOH that Andrew Rude is taking the lead for Emergency Preparedness now that Cathy Bond has retired. Scott stated that he received notification from the NYSBOH that they will be accepting requests for applications for another 5-year grant cycle for CHSC. The current grant expires in May 2026. This is a competitive grant and if awarded, Scott will begin the recruitment process to fill the position of Project Manager. Scott indicated that he submitted a request to surrender our LHCSA license and is awaiting confirmation that it has been accepted. Scott also stated that we were granted permission for a two-year conditional waiver for the Statewide Health Information Network for New York (SHIN-NY). Scott informed the Board that we will using Microsoft Teams going forward for anyone wanting to remote into meetings. The County did not renew their Webex professional license.	Information	Scott	Open
--	---	--------------------	--------------	-------------

CHA-CHIP	Kim gave a presentation on the current status of CHA-CHIP. She explained some of the topics that will be discussed with the community partners at their upcoming meeting at the end of September. At this meeting, the partners at the table will vote on the priority issues they feel should be addressed through the Community Health Improvement Plan.	Information	Kim	Closed
Smoke Shop Closures	Scott notified the board members of 4 cannabis shops in Seneca County that were raided by law enforcement and closed as a result of their investigations. Environmental Health staff perform ATUPA compliance checks with these businesses as they sell tobacco products as well. It was discovered during the investigations that two of these shops were in possession of firearms. If any of these establishments reopen, Scott is requiring that there be two Sanitarians performing the compliance checks together for safety reasons. If the Sanitarians feel it is unsafe at any of these businesses, we will notify the state of these conditions.		Scott	Closed
Drowning Investigation	Scott reported to the BOH that there was a drowning at The Lux Hotel on August 10th. Public Health was not made aware of this situation until September 3 rd . NYS Sanitary Code requires that any operator of a facility with a public swimming pool notify the health department within 24 hours of any significant incidents that result in illness, injury, resuscitation, or death concerning a pool. Hotel management did not notify this department of this incident. This incident was mentioned to one of our sanitarians while inspecting another local hotel pool. After a thorough investigation, it was determined that there were several code violations. Scott indicated his intent to send a Consent Order to The Lux regarding the various violations and sought input about corrective actions the Board would like the facility to implement and input about the amount of the penalty to be offered. The Board agreed that a Consent Order should be issued to the hotel and was agreeable to a fine in the range of \$500-\$750 in total.		Scott	Open

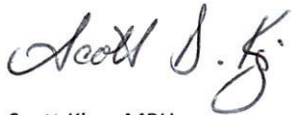
Agenda items submitted by Board Members	Dr. Lorenzetti informed the board that the Seneca County jail is in possession of 3 pallets of Narcan. He suggested that if any other department or school needs to replenish their supply, they can reach out to the sheriff's office. Dr. Grace Freier requested the Health Department replenish the supply of Narcan for Waterloo Central School. Joseph Lorenzetti, MD made a motion to adjourn the meeting with Grace Freier, MD seconding it.	Information	Board	Closed
--	---	--------------------	--------------	---------------

Meeting Adjourned at 5:15 PM

**Next Meeting will be held October 15, 2025
4:00 PM**

Seneca County Health Department Conference Room

Written by,
Tammy Reynolds, Staff Resource Assistant
Reviewed by,



Scott King, MPH
Public Health Director

Public Health/BoardofHealth/2025/Minutes