



**Seneca County**  
Health Department

## Seneca County Public Health

### Board of Health

### Meeting Minutes



Date:	Time:	Location:
April 16, 2025	4:00 pm	Meeting held via WebEx and in-person in the Conference Room in the Seneca County Health and Senior Services Building

Present: Scott King, Kimberly Abate, Elizabeth Borst, Libby Baker, Lynn Porter, Joseph Lorenzetti, MD, Grace Freier, MD  
Absent: Robert Hayssen, Dale Freier, MD, Mary Jump  
WebEx/Audio: Tiffany Folk, Timothy Ryan, MD  
Scribe: Tammy Reynolds

Agenda Item	Discussion	Action Items	Owner	Status (open or closed)
Call to Order	Meeting called to order at 4:05 pm by Dr. Timothy Ryan.			
Consent Agenda A. Approval of March 19 Mtg. Minutes B. Staff Reports <ul style="list-style-type: none"><li>• Director of Public Health</li><li>• Director of Environmental Services</li><li>• PH Educators</li><li>• Monthly Warrant of Expenses</li></ul>	A motion was made to accept the consent agenda and the March meeting minutes by Tiffany Folk and was seconded by Joseph Lorenzetti, MD. All members present voted to accept the consent agenda and meeting minutes. The April Public Health, Environmental Health and PH Educators reports, and the monthly warrant of expenses were sent to members prior to the meeting. A motion was made to approve the written reports and monthly warrant of expenses for April by Lynn Porter with Grace Freier, MD seconding the motion. All members present voted to accept the department reports and monthly warrant. Scott highlighted some of the items listed in the Public Health and Environmental Services reports.	A. & B. Information/ Accept Reports	Board	Closed
Departmental Issues A. Staffing <ul style="list-style-type: none"><li>• CHSC Program Manager Welcome Libby!</li></ul> B. Board of Supervisors Resolutions	Scott introduced Elizabeth (Libby) Baker as the new CHSC Program Manager to the Board of Health members. Scott explained that he has been notified that due to federal funding cuts, our two fellows' positions will be terminated on May 30 <sup>th</sup> .	Information	Scott	Open

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<ul style="list-style-type: none"><li>• E.I. Service Providers Discussion &amp; Feedback resolution</li><li>• Renewal of Mutual Aid Agreement (FLPHA)</li><li>• Federal Budget Concerns</li><li>• PHEP</li></ul>	Scott and Chersti Kuhlmann will be presenting to the Board of Supervisors on April 22 <sup>nd</sup> to discuss the shortage of E.I. Service Providers. They will be discussing some of the options that they think might help alleviate the shortage of providers and will be asking for feedback from the BOS on how to proceed. Scott stated that one resolution going to the BOS on April 22 <sup>nd</sup> is to request approval to accept the renewal of the Mutual Aid Agreement (FLPHA). Due to federal budget cuts, Scott reported that he is preparing for the potential loss of the PHEP grant (Public Health Emergency Preparedness).			
CHA-CHIP Update	Kim reported that with the start of the 5-year CHIP plan cycle that runs from 2025 through 2030, they have begun to hold focus groups within the community. These focus groups are designed to provide feedback on what health issues the community feels has the biggest impact on them, and what our communities' strengths, weaknesses and assets are.	Information/ Discussion	Kim	Closed
Communicable Disease Update	Liz reported that within the county, there was an increase in COVID cases in March with 57 confirmed cases and one confirmed death of a resident in a nursing home. Influenza cases are starting to decrease across NYS. Currently we have no confirmed cases of measles.	Information/ Discussion	Liz	Closed
Agenda items submitted by Board Members	Grace Freier, MD made a motion to adjourn the meeting with Joseph Lorenzetti, MD seconding it.	Information	Scott	Closed

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Meeting Adjourned at 4:50 PM

Next Meeting will be held May 21, 2025

4:00 PM

Seneca County Health Department Conference Room

Written by,  
Tammy Reynolds, Staff Resource Assistant  
Reviewed by,

*Tammy Reynolds*  
*Scott King*

Scott King, MPH  
Public Health Director

Public Health/BoardofHealth/2025/Minutes

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