



Board of Health

Meeting Minutes



Present: Scott King, Kimberly Abate, Mary Jump, Elizabeth Borst, Timothy Ryan, MD, Joseph Lorenzetti, MD, Grace Freier, MD, Dale Freier, Mary Jensen & Katelynn Jones
Absent: Supervisor Robert Hayssen, Lynn Porter, & Tiffany Folk
WebEx/Audio:
Scribe: Tammy Reynolds

Agenda Item	Discussion	Action Items	Owner	Status (open or closed)
Call to Order	Meeting called to order at 4:05pm by Dr. Timothy Ryan.			
Consent Agenda A. Approval of Sept. Mtg. Minutes B. Staff Reports <ul style="list-style-type: none"> • Director of Public Health • Director of Environmental Services • PH Educators • Monthly Warrant of Expenses C. Consent Orders <ul style="list-style-type: none"> • Seneca Mart (Smoke & Munch), S.F. – ATUPA Violation 	<p>A motion was made to accept the consent agenda by Joseph Lorenzetti, MD and was seconded by Dale Freier, MD. All members present voted to accept the consent agenda.</p> <p>A motion was made to accept the October meeting minutes by Joseph Lorenzetti, MD and was seconded by Dale Freier, MD. The November Public Health, Environmental Health and PH Educators reports, and the monthly warrant of expenses were sent to members prior to the meeting. A motion was made to approve the written reports and monthly warrant of expenses for October by Joseph Lorenzetti, MD with Dale Freier, MD seconding the motion. All members present voted to accept the October meeting minutes, the department reports and monthly warrant.</p> <p>Scott explained that Seneca Mart (Smoke & Munch) had made a tobacco sale to an underage person in mid-August. This was their first ATUPA violation, and they chose to accept the offer of a consent order that would allow them to pay the minimum statutory penalty of \$300 and the \$250 surcharge (for a total of \$550) along with points added to their tobacco registration. A motion was made by Joseph</p>	A. & B. Information/ Accept Reports	Board	Closed
		C. Ratify Consent Orders		

"To create healthy communities and safe environments for all."





Departmental Issues	Lorenzetti, MD to ratify the consent order and seconded by Dale Freier, MD. All members present voted to ratify the consent order.	Information/ Discussion	Scott
A. Staffing	Scott introduced two of the newly hired Sanitararians, Mary Jensen & Katelynn Jones.		Open
• CHSC Program Manager	Scott stated that he is still seeking a qualified applicant for the CHSC Program Manager. He explained that Sara Flack continues to contract with the SCHD on a limited, part-time basis to keep the program moving forward until her replacement can be found.		
B. Suicide Awareness Training	SCHD staff participated in a Suicide Prevention Awareness Training during October.		
C. HHW Satisfaction Surveys	Mary Jump reported that there were approximately 109 households that participated in the Household Hazardous Waste event. Participants were asked to complete a satisfaction survey. Among those that responded (26), most were satisfied or very satisfied with the event.		
D. PHEP 1 st Qtr. Annual Review Report	Scott provided the BOH with copies of the PHEP 1 st Qtr. Annual Review Report. Scott also reported that Cathy Bond has notified him that she is planning to retire from her Public Health Emergency Preparedness consultation work after her 2025-2026 contract expires.		
E. E.I. Hub Rollout	Scott made the BOH aware of the new E.I. Hub database that has been rolled out by the NYSDOH. He reported that the new database has been plagued with numerous issues.		
F. Board of Supervisors Resolutions	Resolutions going to Committee on 11/26:		
• Re-Appoint T. Folk to BOH	• Requesting that Tiffany Folk be reappointed to the BOH		
• 2025 Pivotal Membership	• Requesting the renewal of our Pivotal Membership		
• NYSACHO Climate Change Adaptation grant	• Allow the health department to apply for and accept a NYSACHO Climate Adaptations Grant. This grant money would be used to help assist and educate our older population in preparing for emergencies.		
• Water Enhancement Grant Advocacy	• Advocate for an increase in funds to the Water Enhancement Grant (WEG) from NYS		



Meeting Minutes

Healthy Eating & Food Security Survey Results	Kim provided a presentation on the results of the Healthy Eating and Food Security Survey. Printed copies of the results were also provided to the BOH.	Information	Kim	Closed
Child Death Discussion	Liz reported to the Board on the death of a young child. It was determined that the child died from respiratory arrest from epiglottitis secondary to haemophilus influenza infection. Scott gave credit to the SCHD nursing staff on their handling of the situation.	Information	Liz	Closed
County Employee Narcan Trainings	Scott reported that he had received a message from a county employee who had stated that through the Narcan trainings that we offer, she was able to administer Narcan to a family member in need and saved their life. Dale Freier, MD, stated that he has not needed to resuscitate anyone in the Emergency Department in the past 10 months and he credits the increased availability of Naloxone to the public as the reason for this.	Information	Scott	Closed
Agenda items submitted by Board Members <ul style="list-style-type: none"> Meet on December 18 or convene again in January 	Scott asked that the BOH members inform us if they want to meet in December or wait and convene in January since the December meeting is only a week from the holidays.	Information	Scott	Closed

Meeting Adjourned at 5:15 PM

Next Meeting will be held December 18, 2024
4:00 PM

Seneca County Health Department Conference Room

Written by,
Tammy Reynolds, Staff Resource Assistant
Reviewed by,

Scott King
Scott King,
Public Health Director

Public Health/BoardofHealth/2024/Minutes

"To create healthy communities and safe environments for all."